



All patients visiting Athena Health and Wellness, LLC have rights and responsibilities.

Patient Rights:

You have the right to:

- Be provided with courteous, considerate care, while being treated with respect.
- Privacy and confidentiality with regard to treatment and medical records.
- Review your medical records in the company of a professional, but they remain the property of Athena Health and Wellness, LLC.
- Be provided with complete information about your diagnosis and the treatment plans that are available to you. With this information, be involved with decisions regarding your healthcare. (Except when such participation is contraindicated for medical reasons.)
- Participate in decisions regarding your health care and treatment plan, including the right to refuse any medical procedure or treatment (to the extent permitted by law.)
- Be provided with information about Athena Health and Wellness, its services, and the names, specialties, and qualifications of its nurse practitioners, and medical assistants.
- To refuse treatment, or to ask for a second opinion, or an alternative course of treatment, and to be informed of the medical consequences of your actions.
- Receive prompt and reasonable responses to questions, requests, and concerns.
- To bring any dissatisfaction to the attention of the attending health professional or the office manager.
- Be provided with information regarding the center's Financial Policy.
- Change to another gynecologic nurse practitioner by choice at any time.

Patient Responsibilities

It is your responsibility to:

- Present accurate information. This includes information about all aspects of one's health condition, any medications, including over the counter products and dietary supplements, and any allergies or sensitivities.
- Cooperate responsibly with all persons involved in the health care process.
- Attend appointments on time.
- Cancel appointments only when absolutely necessary, and far enough in advance so that other patients might utilize that time.
- Pay for all services rendered according for any charges not paid for by health insurance.
- Comply with the treatment plan provided by the health professional.
- Ask for clarification whenever information or instructions are not understood.
- Provide both positive and negative feedback to the health professional responsible for care.
- Be respectful of all health care professionals and staff, as well as other patients.
- Supply the center with any changes concerning demographical information and insurance coverage.
- Read and understand the center's Financial Policy. If you do not understand the policy, it is your responsibility to contact the center.

Patient Signature

Date